

Logbook is full - what should I do

Video: <https://www.loom.com/share/83c7f92615714c55a054720d58f66cea>

Do not simply add more rows at the bottom (the logbook is complexly programmed, with many hidden columns).

Create a new logbook

- In the Google Sheet, find the sheet tab "TEMPLATE LOGBUCH [SHOP]" at the bottom
- Click the arrow and select Duplicate
- Rename the duplicate → e.g. `Logbuch 2025-04-20`

Only setting: Start date

- Fill in the yellow field at the top of the sheet
- Always set it to a Monday (logbook runs Mon–Sun)
- Feel free to backdate it a few weeks → to carry over earlier entries

Done – the new logbook is ready to use.

PS: At the top of the sheet there's a tutorial video with details (checkboxes, options, etc.) – optional, but recommended for a more in-depth introduction.

Revision #1

Created 2026-04-20 16:11:43 UTC by Marco

Updated 2026-04-20 16:11:43 UTC by Marco